



**Update the 2009-2013 City of Richmond Parks and Recreation Strategic Plan. Following a comprehensive update to the plan, review and update the City of Richmond Parks and Recreation Plan every five years.**

Action Steps	Parties to Involve	Time Frame	Estimated Cost
<p>Determine if the City will complete this project in-house or hire a private consultant.</p> <p>If hiring a private consultant, develop and issue a Request for Qualifications (RFQ) to select a consultant, or team of consultants, to assist in the development of the Parks and Recreation Strategic Master Plan.</p> <p>Assemble an advisory group of City leaders and department heads to guide the planning process, analysis and development of recommendations.</p> <p>Inventory all existing parks properties and facilities including the programs and events that occur within each.</p> <p>Identify the specific vision and goals for the project area.</p> <p>Working with the advisory group and relying on public comment, determine strategic action steps for enhancing existing facilities and expanding, as need.</p> <p>Adopt and implement the Parks and Recreation Strategic Master Plan.</p> <p>Review the Plan annually and perform a comprehensive update every five years.</p>	<p><b>City of Richmond Parks and Recreation Dept.</b></p> <p>Parks and Recreation Board</p> <p>Infrastructure and Development Dept.</p> <p>Wayne County Convention and Tourism Board</p>	6-12 months	Medium

**Funding Assistance to Explore:** Park funds, general revenues from the City of Richmond, and other local organizations.